

Friends of Ravenstone (FoR) – AGM Minutes (27/09/2017)

Chair: Jon Windus (JW)/Caroline Hegan (CH)

1. Introduction to Friends of Ravenstone – what is it?

Welcome to all new parents, and thanks to all parents and staff in attendance. We thank those who have put themselves forward to volunteer for roles and to run events – we couldn't do it without you all!

All Ravenstone parents are members of FoR and can get involved as much as they like. FoR exists primarily to raise funds for the school, by organising a variety of fun fundraising events. The funds are used to buy equipment and provide extra facilities for the school to support our children's learning and their enjoyment of the school experience (e.g. school trips, Athletics, musical instruments, playground equipment). FoR aims to create a friendly and vibrant school community for both parents and children to enjoy.

2. Summary of FoR Accounts: income and future spending plans.

We had some record-breaking monies raised by events held last year. Highlights included: the Christmas Shopping Evening at almost £2, 000; the Christmas Fair at almost £6, 500 and the Summer Fair at nearly £11, 000. In total, FoR raised £21, 244 net.

Expenditure last year included: nearly £5, 000 for all the books to support our new reading scheme (Oxford Learning Tree); instrument lessons for all Year 4 children; Athletics subscriptions; school trips/school production subsidies; IT equipment (e.g. iPads and Chromebooks); and the hardware and software needed to support a new IT/coding program focusing on robotics.

Expenditure this year will concentrate on playground upgrades, and FoR will be able to donate between £20, 000 and £25, 000 from our playground fund. There was a meeting regarding the playground improvements on Friday 29/09.

3. Events: specifically for this term (Christmas Shopping Night and Christmas Fair).

See Appendix A (FoR Events) for a list of current planned fundraisers and who is organising them. Please contact the organisers direct if you have any ideas/offers of help.

There are still some gaps for organisers (especially needed is the Christmas Shopping Night, which is a profitable event – please email last year's organiser, Amber, for more info: amberburlinson@gmail.com). A couple of new fundraising ideas were suggested: a DVD horse-racing evening (Lucy Thacker to investigate gambling rules!) and Christmas wrapping paper orders.

Any other new ideas for Events are welcome!

If anybody would like to volunteer to organise an Event, or has a new idea for an Event, please email friends@ravenstone.wandsworth.sch.uk

4. *Vacant FoR roles (including class reps).*

New Chairs and Deputies were voted in. Many thanks to Jon and Caroline for all their time and hard work over the last 3 years.

Welcome to all new volunteers. There is still 1 vacant committee role: Publicity Designer (to design posters for specific events). See Appendix B (FoR Key Roles) for a full list of committee members and their email details.

Any volunteers for any vacant role, please email friends@ravenstone.wandsworth.sch.uk

5. *'My Donate' website.*

This is up and running: <https://mydonate.bt.com/charities/friendsofravenstone>. Friends and family are able to donate money directly to the school.

6. *Give as You Live website.*

<http://www.giveasyoulive.com>. Please sign up (and friends and family – only takes a minute!) so that a percentage of your internet shopping value can be given to the school. When you visit over 4,200 online stores (including amazon, Tesco, John Lewis, etc), you can click the link to give money to the school at no extra cost to you.

7. *Reminder about Facebook page and Twitter:*

Please follow us for all latest news on:

Facebook page called 'Friends of Ravenstone': <http://www.facebook.com/ravenstonepta>

Twitter: @ravensto_school

8. *AOB*

General fundraising issues discussed:

- Need to research Gift Aid: how to benefit and implement (Anna Smee and Becky Paling from Reception to investigate).
- Need to add information regarding corporate match funding to the FoR section of the Ravenstone website. (CH to organise.)
- Are there any grants that we could be claiming, especially for the playground? If anyone has an idea, Anna/Becky (who work for charities) can help to research and write the application.

9. *Date for next FoR meeting.*

The next FoR meeting is to held on Friday 13th Oct at 9am: all welcome!

Appendix A: FoR Events

Event	Name	Email	Notes
Autumn Tea/Cake sale <i>Tues 31st Oct</i>	Kate Haigh Beccs de Boehmler	katehaigh@gmail.com rebecca@deboehmler.com	Halloween theme <i>More volunteers to help on the day please!</i>
Christmas Shopping Night <i>Wed/Thurs in early/mid Nov – TBC</i>			<i>Any volunteers to organise?</i>
Christmas Fair <i>Sat 2nd Dec</i>	Kate Haigh Louise Hake Natalie Sundborg	katehaigh@gmail.com louise.hake@olibee.com natalieandbuddy@gmail.com	(it was noted that wreaths and puddings made by Y6 are popular)
Xmas Tree Ordering <i>1st or 2nd w/e Dec</i>	Caroline Hegan	carolinehegan@live.co.uk	
Christmas cards designed by your children	Coleen Rojas	coleenrojas@gmail.com	Get the info packs out before half term.
Christmas wrapping paper orders	Natalie Sundborg Caroline Hegan	natalieandbuddy@gmail.com carolinehegan@live.co.uk	Orders in by mid-Nov. (Samples here.)
Vitality Night <i>– move to next term?</i>			<i>Any volunteers to organise?</i>

Appendix B: FoR Key Roles

Role	Name	Child's Year	Email
Chairs	Lucy Thacker Coleen Rojas	Esme: Y3 / Felix: Nursery Julian: Y5 / Amelie: Y2	Lucy@LucyStar.co.uk coleenrojas@gmail.com
Vice-chairs	Irene Almeida Diana Souza	Tomaz: Y6 Isabela: Y3	i.almeida@ucl.ac.uk dvukosa@yahoo.com
Secretary	Wendy Mulligan		Mulligan.Wendy@gmail.com
Treasurers	Hamil Stevenson Dorrie Gibson Joyce Grigorey	Safia: Y1 Thomas: Y3 Spencer: Y3 / Etty: Y1	friendstreasury@ravenstone.wandsworth.sch.uk
Publicity Designer	<i>Vacant</i>		