



# Ravenstone Primary School

## Friends of Ravenstone (FoR)

### General Meeting - Minutes

**Meeting Date:** 12 October 2018  
**Time:** 9.30am  
**Location:** Lower Ground Hall  
**Chair / Deputy Chair:** Wendy Mulligan / Lucky Thacker

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#### 1. WELCOME

Thanks to all parents and staff in attendance. We also like to thank Coleen, Joyce and previous FoR Committee members for all their efforts and for a record breaking fundraising year. This year we raised a total of £28,337.

#### 2. CHAIR'S REPORT – WENDY MULLIGAN

The Friends of Ravenstone is a registered charity and the fundraising arm of Ravenstone Primary School.

As a Parent or Carer of a child in the school you automatically become a 'Friend of Ravenstone'. This involves as much participation as you wish – to organising an event, attending events or nothing at all, it's totally up to you!

The principle aim of FoR is to raise funds for the school for expenses not currently covered by the school budget. The funds are used to buy equipment and provide extra facilities for the school to support our children's learning and their enjoyment of the school experience (e.g. school trips, Athletics, musical instruments, playground equipment).

#### 3. INCOME AND FUTURE SPENDING PLANS

##### Income for 2017-18

We have had an amazing year raising **£28,337 nett**. Ravenstock and the Christmas Fair were stand out fundraisers in 2017-18.

Fund Raising Activities	Total
Ravenstock	£8,219
Christmas Fair	£6,250
Christmas Shopping Night	£2,041
Christmas Trees	£792
Christmas Cards	£122
Estate Agent Boards	£4,000
Mr Croft's Marathon Run	£3,315
Vitality Night	£783
Quiz Night	£579
Disco	£438
Bake Sale	£271
Ads	£270
Micro Scooter	£237
London Farmers' Market	£200
Give As You Live	£172
Donations - Y6	£239
Donations - Other	£119
Uniform	£143
Coffee Mornings	£80
Ice Lolly	£67
	<b>£28,337</b>

### **Budget planned for the year ahead**

Expenditure for the year ahead, as agreed with Joe Croft and the leadership team) includes:

- An additional £3,000 to increase the reserve account to £15,000
- £2,000 for arts (with additional £1,000 donated at play)
- £1,500 for new shed and astro turf (school matching £1,500)
- £5,000 music lessons
- £500 trip support (this may need to go up)
- £1,000 school journey
- £10,000 – ring fenced and already included above for back playground inc nursery playground.

#### 4. EVENTS

See below for a list of current planned fundraisers and who is organising them. There are still some gaps for volunteers. Please contact the relevant organiser if you are able to help out. Any other new ideas for Events are welcome!

Event	Name	Email	Notes
Autumn Tea/Cake sale <b>Wed 31st Oct</b>	Becs de Boehmler	<a href="mailto:rebecca@deboehmler.com">rebecca@deboehmler.com</a>	Halloween theme with prizes Cakes to be delivered that morning to the office. Reminder note to be sent out before half term break. <i>More volunteers to help on the day please!</i>
Coffee Fridays Every Friday morning (set up starts at 8am)	Kate Haigh	<a href="mailto:katehaigh@gmail.com">katehaigh@gmail.com</a>	Need more volunteers to assist. <b>Need volunteer to run this Friday, 19<sup>th</sup>. Please contact Kate.</b>
Christmas Shopping Night <b>Thu, 22 Nov</b> <b>6.30pm to 8pm</b>	Julie Clayton	<a href="mailto:juliepclayton@gmail.com">juliepclayton@gmail.com</a>	Will include crèche / movie <i>More volunteers to help with raffle, set up and donations (ie. Decorations, fairy lights)</i>
Christmas Fair <b>Sat 8 Dec</b>	Penny Roughton	<a href="mailto:penny.roughton@ntlworld.com">penny.roughton@ntlworld.com</a>	<i>Volunteers needed to run stalls.</i>
Xmas Tree Ordering <i>Approx. 9 December (tbc)</i>	Julie Clayton	<a href="mailto:juliepclayton@gmail.com">juliepclayton@gmail.com</a>	JC to confirm order date and supplier.
Christmas cards designed by your children	Lucy Thacker	<a href="mailto:lucy@lucystar.co.uk">lucy@lucystar.co.uk</a>	Lucy to confirm supplier and process. Children to create in class this year.
Snowman Movie Night <i>TBC (mid Dec)</i>			LT to meet with Mary to discuss requirements.

#### 5. POST DECEMBER EVENTS

- Kid disco – looking for volunteer to head up
- Vitality Night
- Quiz Night

#### 6. VACANT ROLES

The following roles are still vacant:

- Lead Treasurer
- Graphic Design

If you are interested in volunteering for a role, please contact Wendy Mulligan – E: [mulligan.wendy@gmail.com](mailto:mulligan.wendy@gmail.com)  
M: 07549 574234.

**Next General meeting: Friday, 23 November @ 9.30am, Lower Ground Hall**